

Matlacha Hookers 12th Annual Island Luau Fundraiser

01/22/24 Minutes

Meeting was held Monday, Jan. 22nd - Salty Girls Deli at 6:00

MINUTES

Attendees: Linda Bessett, Joyce Boyer, Chris Buntin, Nancy Carlson, Joanne Correia, Christine Creecy, Sherri Davis, Juli Gilson, Jeannie Glenn, Mary Gordon, Jeanelle Havlin, Sandy Kerr, Barbara Pelton, Barbara Stepien, Lorie Tidwell, Donna Trusik, Anna Van Kirk, Cindy Walton

UPDATES ON EACH AREA- What we have and what we need

- **TICKET SALES-** Sherri Davis -Goal to sell 300- have sold 175 so far
 - Sponsors- Linda Bohacek- \$8,250 so far
- **ADVERTISING-** Joanne & Sandy
 - Facebook – Tiffany Noel and Julia Simpson- also Kevin with Things to do on Pine Island(\$150)
Newspaper article out by Joanne, another 2/6th, and Valentines Day flyer
 - Posters and flyers available to take and put up around the area
- **LAYOUT-** Joanne Correia- Tents will be set around side of building like last year.
 - Discuss location of each area- more to be determined 2/24 at set-up
- **INDOOR SET-UP-**
 - Need count of tables & chairs at SJCC. Barbara Pelton will count them when she is there.
 - A new epoxy floor will be poured at SJCC prior to event. Pushing for board to get this done prior to event in hopes that we raise enough money at the Luau to help out with the cost.
- **INDOOR DECORATING-** Sandy Kerr, Chris Creecy, Donna Trusik
 - Starting 02/24 10:00 am
 - We have our 7 TIKI Gods (in storage)- Need to be hung on walls
 - All tablecloth rolls are purchased-need to be cut
 - Many decorations in storage
 - Donna has made some signs
- **OUTDOOR SET-UP-** Joanne
 - She has tents being delivered Sat, along with tables and chairs. A big tent will be set up on Saturday. Is working on total tables & chairs from Trailer. There are 17 card tables and 15 X8' tables at SJCCC and 115 chairs.
- **OUTDOOR DÉCOR-** Donna Trusik, Sandy Kerr, Chris Creecy
 - Starting at 9:00 am 2/25
 - Donna has made large tiki totems to be placed at entrance way
 - Linda Bessette and group have painted coconuts for the tables

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- Tablecloths are available
- Signs will be available, and banners made by Sandy
- Joyce Boyer to obtain palm trees from Premier Growers and Shelby Bigler is the contact there. Joyce will find out if we sell them if we can retain the money and how much to sell them for.
- **WELCOME AREA – 2 tents**
 - Sherri Davis & Tracy Chapple- Tickets – 2 tables
 - Wrist bands – Anna Van Kirk, Barbara Pelton- 1 table
 - Leis- Carolyn Ryzanych – 1 table
 - Sandy has the leis and one rack.
 - Goody bags - Kelly LaMagna, Juli Gilson – 2x8' tables
 - Goody bags are printed including orange handles that match the wrist bands
 - Wrist bands in orange have been ordered
 - Wine glasses have arrived
 - Contents of Goody Bag as follows:
 - Will have a card rather than tickets for tastings and food. Will still need tickets in welcome bag for raffle drawing (split ticket). Also, need a set of split tickets for 50-50. These will not go into the welcome bag.
 - Brochure
 - Wine glass
 - There is WIFI available at SJCC and the password is "Guest".
- **WINE and BEER and PUNCH - Sherri Davis – will get 30% off from Total Wine**
 - Cindy Walton & Terry Dordan
 - We got our temporary liquor license/permit and need to make decisions about what to do with this. A "Beverage Committee" has been established to make final decisions.
 - Attendees will be able to purchase a glass of rum/other liquor, wine or can of beer by providing a donation for an additional ticket or tickets. Glass size for liquor is yet to be determined. Additional purchased wine will be served in the wine glass provided in the welcome bag and additional purchased beer will be served in a can.
 - Cost of beer will be \$5.00; wine and liquor will be \$5.00.
 - Tastings will be provided by using the six tastings stamped on the card provided in the welcome bag, using the wine glass for both wine and beer tastings. For the rum punch tasting the size of the glass is yet to be determined. Consider putting a time limit on the tastings.
 - Have one cashier for credit/debit card and one for cash by the wine and beer areas.
 - We have 12 bottles of rum coming from Tom's Distillery for the punch.
 - Beverage Committee to determine the following:
 - Locations
 - Wine choices and quantities
 - Beer choices and quantities

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- Punch recipe from Joyce Beiber- purchase supplies or get donations
- Need coolers; rum punch dispenser; ice
- Cup sizes for rum punch tastings and additionally purchased liquor.
- Determine table & chair needs
- **FOOD-** Sherri Davis; Donna Trusik; Sandy Kerr; Carol Zaremba
 - **Food**
 - Caterers are Andy and Randy Ross.
 - Menu is BBQ chicken; Cole slaw; green beans and a roll.
 - Serving starts at 2:00 p.m.
 - Concern if someone is getting two lunches and how to verify the second is for another attendee. We will go back to the prior process of including a card in the welcome bag to check off the tastings and include food on this card. Sandy will design it.
 - **Appetizers**
 - Appetizers and desserts will also be included with the decisions the Beverage Committee makes.
 - Self-serve 6-8 trays
 - Anna has assorted nuts to donate (we should have one-ounce cups in storage). Ideas from the past also include vegetables with ranch dip in a cup, cheese squares.
 - **Desserts**
 - CW Fudge will contribute several of platters of sugar cookies and dipped fruit. We will also buy additional Cookies and brownies.
- WATER** - 10 cases last year was too much. Will be outside and need 1 card table. Barbara Stepien to oversee that. Using Solo cups from trailer.
 - **TEA-** 10 gallons
- **SILENT AUCTION-** Linda Bohacek

[Refer to the document "2024 MH Island Luau 01.21.24" for additional details.](#)

 - Sandy has many 100' rolls of tablecloth for 12-15 tables each roll.
 - There are two easels at the SJCCC. Linda will need seven easels total. Joanne also has four music stands that could be used and Chris Buntin has two extra easels in the storage unit that are available. Linda thinks she has enough now.
 - Basket making set for 2/19 9-12 @ Beth Nelson's house 3343 Manatee Dr, SJC. She has been storing items in her garage. If anyone has anything they can bring it there or to the General Meeting on 02/12/24. We could use more gift certificates and gift cards.
 - We have over \$8250 from sponsors. This is already up \$2500.00 from last year.
 - Silent auction is going well, many baskets promised. Chris Buntin is making bows for the baskets and 30 should be adequate. Christine Creecy will donate the ribbon for the bows that Chris B. is making. Leave baskets untied, so that additional items can be put into the baskets. Everything that is going to be donated needs to be there by 02/19/24 to Linda or 02/19/24 to Beth Nelson at the basket assembling meeting.

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- If anyone is making a basket need to include content of basket and value. Value can be total or by each item.
- Soliciting is underway.
- Buy it now category will be available at the Silent Auction
- **MYSTERY WINE-** Darcy Connor & Joyce Boyer
 - Have 83 bottles so far
 - Sandy has tablecloths and table skirts for their area
 - 4 x 8' tables and two chairs
 - Sign is done for table.
 - \$10 per cork- can lower price if not sold out by 4:00
 - Darcy has a Square to take credit cards or cash.
- **CHIC JEWELRY BOUTIQUE** - Chris Buntin – Wants 3x8' tables and two chairs
 - Bring any donations to the February meeting. Chris needs a bank from Deb and she has a Square. She would also like access to the storage unit which she will get from Donna Trusik.
 - Black tablecloths in storage.
 - 02/06/24 Tuesday 10 am-2 pm- clean & price jewelry.
 - 02/25/24- set-up area.
- **Day of BROCHURE** - Tiffany Noel
 - Sandy will be meeting with Tiffany on the brochure.
- **50/50** - Lori Tidwell & Jeannie Glenn –need one tent, card table and two chairs
 - Need white boards to announce winners. Donna Trusik has them.
 - Sandy needs prices of tickets for a sign.
- **BOOZE WAGON**-Kelly LaMagna
 - This is undetermined at this time.
- **ENTERTAINMENT-** Joanne Correia –
 - Mark Dupuy will play from 1:30-3:30.
 - Polynesian Dancers 3:30-4:00
 - Need sound system between outside and inside for announcements. Joanne has ideas to take care of this with a splitter. She has arranged for a sound system person to be at the event.

DATES TO REMEMBER

The last day for information to go on a sponsor banner has passed. If anyone has a big donation we need to know about, tell Linda Bohacek ASAP. They will miss being advertised.

Feb. 12th - Last day for collecting donations for Silent Auction

Feb. 12th - Last General Meeting before event - Bring wine, gift cards, baskets

Feb. 19th - Basket Making- 9:00am - Beth's home @ 3343 Manatee Drive, SJC

Feb. 19th - Last Committee Meeting @ 6:00pm - SJCCC

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Feb. 24th-10:00 AM set-up indoor décor and tables.

Feb. 25th - EVENT DAY

9:00 AM set-up outdoor tables and decorate.

Be ready by 12:00. Doors open @1:00

All volunteers need to be there and ready 12:00

Respectfully submitted,

Mary Gordon, Sandy Kerr, Linda Bohacek, Joanne Correia